

Information sent by email August 27, 2026



Important Reminder 100-Day Deadline and New Extension Request Form

We would like to remind you that claims must be submitted within a maximum period of **100 days following the reporting period concerned**.

When exceptional circumstances prevent compliance with this deadline, an extension request may be submitted to SOGHU. However, to be considered admissible, the request must be submitted **before the expiry of the 100-day deadline** and must include all required information and supporting documentation.

Your Obligations

Any extension request must include:

- The quantities or volumes covered by the requested extension;
- Detailed reasons explaining the delay;
- Relevant supporting documents (e.g., recovery certificates, collection records, invoices);

Please note that any request that is incomplete, inconsistent, or submitted after the deadline cannot be properly assessed and may be denied. Furthermore, all requests are subject to a review process and approval by SOGHU management, as mandated under the Collectors' Agreement.

New Mandatory Form

To standardize the requests received, improve case tracking, and expedite processing, SOGHU and Atlantic UOMA has implemented an **extension request form**.

All new requests must now be submitted using the following form:

<https://form.jotform.com/262369141234050>

We encourage you to use this form as soon as a risk of exceeding the deadline is identified and to ensure that all required supporting documents are attached at the time of submission to facilitate the review of your request.

The form is available in the *Collectors* section of the SOGHU Web site and on the Atlantic UOMA *Collectors dedicated portal*. We appreciate your cooperation in ensuring compliance with this procedure and the efficient processing of claims.

Kind regards,

The SOGHU Team